

Westfield Township Board of Trustees

Regular Meeting
December 17, 2018

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.
Roll call: Horner – aye, Schmidt – aye, Likley – absent.

Comments from the floor

- N/A

Minutes to be approved

- **Horner makes a motion** to accept the December 3, 2018 regular meeting minutes as corrected; seconded by Schmidt. Roll call: Schmidt – aye, Horner – aye, Likley – absent. The motion passes.

Roads Report

- Roads Supervisor was not in attendance at the meeting
- The new truck was returned to replace the load limiter as there was some crushing. There were also gaps on the side of the auger.
- Trees were being removed from Buffham Road.
- Diesel is being delivered at 2.71 per gallon for off road and \$2.74 per gallon for road grade.

Cemetery

- N/A

Zoning

- BZA – Did not meet with Special Prosecutor Innes to review and approve the Response Brief prepared to respond to Tim & Linda Kratzer’s Appeal to the denial of the Use Variance for Lack of Evidence. Briefs were filed on December 14 and a response from Kratzer’s attorney is due on January 4, 2019. This may be delayed due to the holidays.
 - A decision should be in after 30 days.
- Zoning Commission Meeting December 19th at 6:30 to propose amendments on language for 606.A.29 Planned Developments and related 807 Site Plan Review. Mark Majewski is finalizing the final draft. The intent is to send it to Planning Services for an information review. “Poo Pond” language will also be reviewed.
- Westfield Lakes Phase II is beginning

Fire

- Safety Services Building
 - No updates at this time
 - A request is in with the County Commissioners regarding the water tower’s common driveway on Virginia Drive.

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- F.O. Haendiges reported that interest on the Bond CD was \$2,418.47 in November and \$716.13 for the Money Market account.

Old Business

- Recycle Center – no updates
 - Christmas Trees will be accepted and between 12-1-2018 & 1-12-2019 old lights will be recycled
- Hall Rentals
 - N/A
- Copiers/Printers – \$250 budget included in 2019. Purchase must include 3 paper size compatibility
- F.O. Haendiges met with an Otarma representative on November 6, 2018 to discuss website & IT risk. A Resolution of Adoption will be presented during the Organizational Meeting in January.

New Business

- Breakdown for the election voting place billing – no updates. A check for \$30 was received for rental payment in November.
- Language for the handbook regarding Medical Marijuana usage was provided by legal counsel and will be added to the handbook.
 - A new acknowledgement sheet from each employee will need to be signed and returned. BZA needs to complete their acknowledgements during their Organizational meeting in January 2019.
- Resolution 2018-22 was not necessary for the agreement to purchase from Medina County, this number will be skipped to 2018-23 if needed.
- Trustee Horner attended the County Holiday gathering and sat with a Montville Trustee who shared that their township has 7 Roads Staff.

Announcements

- December 28 – Trustees Special Meeting – 9:00 AM
- January 7, 2019 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Schmidt makes a motion to pay the bills in the amount of \$20,909.35 as submitted; seconded by Horner. Roll call: Schmidt – aye, Horner – aye, Likley -absent. The motion passes.

- Medina County Engineer - \$14,718.14 – Road salt
- Todd's Enviroscares Inc. \$236.50 – Cutting 11/4/2018

Appropriations Reallocation

- \$500.00 to 2021-330-221-0000 Medical Insurance from 2021-330-221-0004 Medical Deduction

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Fund Status

- \$501,691.57 Checking
- \$101,397.10 CD
- \$3,145,705.97 – Bond Checking

Correspondence

- Medina County Medical Examiner issued a statement of warning regarding fake OxyContin pills. Chief Fletcher was forwarded the correspondence to share with WFRD.

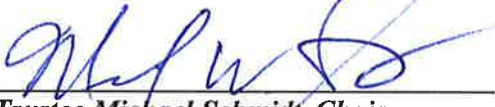
Schmidt makes a motion to adjourn at 7:45 PM; seconded by Horner. All said aye.

Respectfully submitted by:

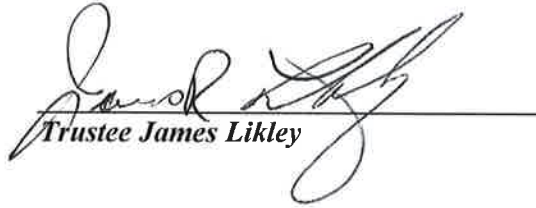
Michelle English

Date approved:

1-7-19



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner